

Who will this information be shared with?

Your child's information will be shared with the people directly involved in their care and who have a genuine need to be informed e.g. nurses, GP's, social work services, occupational therapy, physiotherapy and other professionals who work with your child.

Consent should be sought prior to your child's information being shared with other professionals involved with their care.



You can get this document on tape, in large print, and various other formats by contacting us at the address below. In addition, contact the address below for information on language translations, additional copies, or to arrange for an officer to meet with you to explain any areas of the publication that you would like clarified.

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***INFORMATION
SHARING WITHIN
INTEGRATED
CHILDREN'S
SERVICES***

**A Guide for Parents
and Carers**

Across the Scottish Borders, all those involved within Children's Services aim to ensure that the care and support your child receives is planned, tailored and delivered to meet their individual needs.

When staff from different practices are working together to arrange the services your child requires they may need to share information. Any information held about your child is kept securely in a file or on electronic information systems. Your child has the right to see this information and can ask for it to be corrected if necessary.

Before this information is shared we may need consent to do so. The staff asking permission will explain what this means before asking for consent.

Why do we need to share your child's information?

We will share your children's information in order to deliver services in an integrated manner. This is also known as an integrated assessment.

We share your child's information so that neither you nor your child will be asked the same basic questions over and over again by different health, learning and care staff. This reduces the frustration of repeating information.

It ensures that your child receives co-ordinated treatment and services, since relevant staff have basic information about your child's circumstances.

If required, it will make it easier and quicker to access equipment and adaptations that assist your child with daily living. It may also reduce delays in the provision of care services.

There may be times when we need to share your child's information to ensure their safety, in these circumstances we do not need consent to do so.

What information about your child will we share?

Integrated assessment information. This includes information that will be gathered during the assessment of your child's needs. The type of information shared will depend upon your child's particular circumstances, although this will include general information such as name, address and other professionals involved in your child's care.

If your child requires social, educational or health care support, a team of professionals will assess your child's needs and will develop a plan for your child.

The plan records information about your child's needs and areas of difficulty. This will help to decide the most appropriate treatment, care and support needed for your child's care.

You will be asked if you agree to it being shared with other professionals involved with your child's care.